



Have A Submission?  
Complete the checklist and submit to:  
artsales@niagarafallsartgallery.ca

## About Submissions: Supporting Artists

Designed with artists in mind, the Niagara Falls Art Gallery's Art Sales Online section offers a **FREE space for artists** to showcase original work that is currently available for purchase. We believe in supporting the arts community and to assist artists in focusing on their art, rather than marketing, application to showcase is **FREE** and **NO COMMISSION** is taken from the sale of work featured. All sales transactions, including proceeds, are handled by and go directly to the artist. **The Email address submitted below will be published for contact purposes.** It is your responsibility to provide up to date information to the Gallery about you and the work featured (ex: current email, availability status).

Artists may submit images of **up to 10 (TEN) original artworks** to be reviewed by the Gallery to showcase in the Art Sales Online section of the Gallery's website. We appreciate your adherence to the provisions below as they will help us expedite the review and selection process. Although our team reviews all submissions, applications which do not adhere to the requirements outlined will unfortunately not be considered. Due to the great number of submissions received, the Gallery will only contact those applications that have been accepted for showcase.

**Thank you for your cooperation and understanding.**

### Submissions MUST meet the following requirements:

- ✓ Artists must only submit their own original work.
    - ▶ Artwork for sale must be original artwork only.
    - ▶ Reproductions, including standard or giclee prints, are **not accepted**.
  - ✓ Artists may only submit artwork for review **ONCE** in a **6 month** period.
- ✦ Submissions must also include the following:
- ✓ Artist Name
  - ✓ A brief artist profile/bio (**Max. 200 words**)
  - ✓ Contact Information (**Address, Phone Number and Email**)
    - ▶ Please Note: Email will be used as the PUBLIC method of contact.
    - All other information kept confidential by the Gallery.
  - ✓ Artwork Information:
    - ▶ Title
    - ▶ Dimensions
    - ▶ Year
    - ▶ Medium
    - ▶ Asking Price

✓ Each artwork submitted must include 2 (TWO) images in JPG format:

- ▶ Min. 300 dpi
- ▶ 1 Thumbnail Image with dimensions maximums NOT exceeding 400 W x 300 H
- ▶ 1 Large Image with dimensions maximums NOT exceeding 800 W x 600 H
- ▶ SEE ALSO IMAGE PHOTOGRAPHIC REQUIREMENTS BELOW

✓ Image Photographic Requirements:

- ▶ Images must be cropped to display the artwork only.
- ▶ 2D Artwork (Paintings, Drawings etc.) must be presented level & centered from front.
  - This also includes 'flat' work with elevated/relief elements.
- ▶ 3D Artwork (Sculptural) should be photographed from an optimized frontal view
- ▶ Frames, unless a part of the work, are not to be included in the photograph
- ▶ Sculptures must be photographed well-lit against an untextured, solid white backdrop
- ▶ Photographing tips can be found:  
<https://digital-photography-school.com/photographing-artwork-tips/>

### ARTIST SUBMISSION ACKNOWLEDGEMENT:

By submitting your application, you acknowledge that you have fulfilled the above requirements and the information you provide is accurate and truthful to the best of your knowledge and that you have full copyright privileges over the artwork and images submitted of said work. Accordingly, you grant the Niagara Falls Art Gallery permission to reproduce and utilize these images online to promote your work on our website and/or social media outlets.

✓ I Agree and Wish To Apply To Art Sales Online.

Signature

Please Print: First and Last Name

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